

WEST VIRGINIA ASSOCIATION OF LICENSING BOARDS

101 Dee Drive, Suite 100
Charleston, West Virginia 25311-1688
Phone: (304) 558-3572
Minutes
December 2, 2014

- (1) Call to Order The meeting of the Association was called to order at 4:26 pm at the Marriott Hotel, Charleston WV.
- (2) Introduction of Members and Guests Members by acclamation decided to waive introductions.
- (3) Approval of Minutes A motion was made to approve as previously posted on the Association website the minutes of the July 21, 2014 meeting. The motion was seconded; motion carried.
- (4) Report of the Treasurer Current Financial Status

The Treasurer reported that as of October 31, 2014 the Association's account balance was \$12,958.38. A motion was made to accept the Treasurer's Report. The motion was seconded; motion carried.
- (5) Old Business A. wvOASIS

Members discussed issues, concerns, progress, etc. with their use of wvOASIS. President Linda Lyter reminded members to be sure to complete and submit all required worksheets in a timely manner. The importance of signing up for and completing Timekeeper training which will take place over the next few weeks was also stressed.
- (6) New Business A. Legislative Issues
 - 1) Linda Lyter advised the membership that they may wish to carefully track any legislation including HCR 108 which relates to obsolete boards.
 - 2) HB 4513 which passed in March 2014 was also discussed. This requires that some health care licensing Boards shall require licensees to complete two hours of continuing education on mental health conditions common to veterans and family members of veterans as a part of the total hours required. This requirement will become effective July 1, 2017 and shall be required during the next license renewal. Members may need to promulgate Legislative Rules to comply with this requirement, and are advised to consult their Assistant Attorney General to make this determination.

- (7) Miscellaneous
- 1) Members discussed issues surrounding billing practices and amounts from the Attorney General's Office for their services to Boards. They expressed a desire to obtain more specific information regarding specifically what the Boards are being billed for. A motion was made and seconded that the Association of Licensing Boards write a letter to the Attorney General to request clarification of these matters. Motion carried.
 - 2) Members also discussed similar concerns with invoices from the Office of Technology.
 - 3) Members discussed concerns regarding proposed revisions to Section 9 of the Purchasing Division Procedures Handbook. Specifically, members expressed concern that services of hearing officers, expert witnesses, and court reporters would require a competitive bidding process. A motion was made and seconded that the Association of Licensing Boards write a letter to the Purchasing Division to comment on these proposed revisions. Motion carried. Members were also encouraged to do so on behalf of their individual Boards.
 - 4) Members were reminded that the Status Report that is required to be sent to Complainants if a discipline case is not resolved within 6 months is to be sent via certified mail so that the Board can document its efforts in that regard.
- (8) Future Meeting Dates The next meeting date will tentatively be scheduled for February 4, 2015 at 1:00 pm at 101 Dee Drive, Charleston.
- (9) Adjournment The meeting was adjourned at 5:20 pm.

Prepared by:

Lanette L. Anderson
Lanette L. Anderson, Secretary

12/4/14
Date

WV ASSOCIATION OF LICENSING BOARDS
ATTENDANCE
December 2, 2014

NAME	LICENSING BOARD
Lanette Anderson	Licensed Practical Nurses
Nancy Godby	Medical Imaging
Patricia Holstein	Physical Therapy
Sue Rubenstein	Engineers
Dan Parker	Foresters
Diana Shepard	Osteopathic Physicians
Linda Lyter	Massage Therapy and Acupuncture
Kathy Lynch	Psychologists
Roxanne Clay	Counseling
Carey Fleming	Veterinary Medicine
Barbara Johnson	Chiropractic
Susan Combs	Dentistry
Nancy Hill	Dieticians
Brenda Ashworth	Appraisers
Kevin Hypes	Real Estate Commission
Lexa Lewis	Architects
Pam Carper	Optometry
Kendra Zamora	Hearing Aid Dealers
Dennis Jarrell	Surveyors
Bob Knittle	Medicine

Brenda Turley	Accountancy
Alice Belmont	Medical Imaging
Amy Polen	Social Work
Regina Foster	Funeral Board
Summer Steele	Physical Therapy
Grady Bowyer	Association Consultant
Darlene R. Washington	Attorney General's Office