

*WEST VIRGINIA ASSOCIATION of LICENSING BOARDS*

101 Dee Drive, Suite 100  
Charleston, West Virginia 25311  
Phone: 304-558-3572

*MINUTES*  
*October 29, 2019*

TOPIC	DISCUSSION	DECISION
DATE	October 29, 2019	
LOCATION	Charleston Marriott	
CALL TO ORDER	The meeting was called to order at 3:45pm by Linda Lyter, President	
INTRODUCTION OF MEMBERS AND GUEST	Aaron Armstrong – Professional Engineers Amber Shawver – Counseling Board Barbara Johnson – Chiropractic Board Cheryl Henry – Counseling Board Dale McGill – Foresters Board David Thornton – Sanitarians Diana Shepard – Osteopathic Medicine Edward Eagloski – Professional Engineers Emily Papadopoulos – Architects Board Grady Bowyer – LPN & Dietitians	
MEMBERS PRESENT	Jamie Browning – Medical Imaging Jerry Forren – Real Estate Commission John Smolder – Pharmacy Board Kathy Lynch – Psychology Board Kendra Zamora – Hearing Aid Dealers Kristi Justice – Board of Surveyors Lesley Tabor – Professional Engineer Linda Lyter -Massage Therapy/Acupuncture Mark Spangler – Board of Medicine Michele White – LPN Board Michelle Mayhew – LPN Board Pamela Carper – Optometry Patricia Pope - Real Estate Commission Sue Painter – RN Board Sue Rubenstein – Professional Engineers Susan Combs – Board of Dentistry Trish Holstein – Veterinary Board Veronica Cummings – Nursing Home Adm. Vickie James – Social Work Vonda Malnikoff – Occupational Therapy	

<p>REVIEW/APPROVAL OF MINUTES</p>	<p>Members and guests in attendance introduced themselves and identified the various boards they represented.</p> <p>The 4/12/19 minutes were on the agenda in error and were previously approved at the 5/9/19 meeting.</p>	
<p>TREASURER’S REPORT</p>	<p>Current Financial Status  Net Deposits from April 2019 – October 2019 were \$2,761.38. Total expenses were \$300.00. The current balance is \$16,468.75</p>	<p>Motion made by Grady Bowyer to accept and seconded by Pam Carper. Motion Carried.</p>
<p>UPCOMING LEGISLATIVE SESSION</p>	<p>The Board of Acupuncture PERD Audit referenced the 2010 Audit to create an umbrella board. The Boards with less than three employees may be affected. 30-1-15 regarding the health-related boards was also referenced in the audit. The report may be presented during the December interims.</p> <p>Legislation could be introduced to combine some of the smaller boards. Linda would support a small umbrella board with those Boards located in the People’s Building.</p> <p>In reference to BRIM, the premiums could be potentially split among the smaller boards who are under an umbrella similar to how they are under the larger agencies. Would have to research this more.</p> <p>Shared services talks continue and not sure of outcome.</p>	
<p>BUDGET OFFICE PHONE CALLS</p>	<p>The budget office has been collecting data from all Boards asking how many licensees each Board has issued in the past year.</p>	
<p>PHYSICAL THERAPY ASSOCIATION</p>	<p>The Physical Therapy Association contacted the Association wanting to become a corporate member. According to the Association bylaws this is permitted for a fee.</p>	

ACUPUNCTURE BOARD	Dry needling and Acu-detox came up in September before the Acupuncture Board. The Board does not have an issue with physical therapy performing dry needling or acu-detox. May need to introduce legislation for the authority to practice dry needling.	
WINDOWS 10	The State IT Department will be upgrading computers to windows 10. Advice was given by the LPN Boards Executive Director, Michelle Mayhew to make sure Board staff back up all data before IT wipes the computers. IT was to back up the data at the LPN Board but lost years of data in the process.	
PRIVACY OFFICER	Sue Painter will send a list of who has completed the security training to Linda and she will post on the Association Website.	
MISCELLANEOUS FARB 2020	A request was made by Linda Lyter and Grady Bowyer to attend the FARB January 2020 meeting	Motion made by Barb Johnson for the Association to provide the funds for the attendance of Grady Bowyer and Linda Lyter to attend the January 2020 FARB Conference and seconded by Pam Carper. Motion Carried.
FUTURE MEETING	A meeting will be scheduled after the legislative session begins.	
ADJOURNMENT	Meeting adjourned at 5:00pm	Sue Painter motioned to adjourn the meeting seconded by Pam Carper. Motion Carried.

Prepared By:

\_\_\_\_\_  
Michelle L. Mayhew, Secretary

\_\_\_\_\_  
Date