



WEST VIRGINIA STATE BOARD OF REGISTRATION FOR FORESTERS

Post Office Box 1032, Ripley, WV 25271

Ph. 304-415-3952

e-mail: wvborf@gmail.com

May 1, 2019

Dear Forestry Professional:

The legislation providing for the registration of professional foresters and forestry technicians in West Virginia contains the stipulation that registrations issued under the act shall expire on the last day of the month of June following their issuance or renewal and shall become invalid on that date unless renewed. The fee for the renewal of registrations shall be **Thirty-five Dollars (\$35.00)** per year.

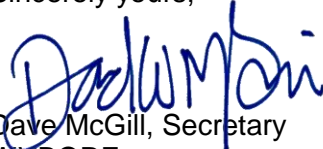
The State Board of Registration for Foresters has established a website that can be accessed at: www.wvlicensingboards.com/foresters. The site is designed to give individuals faster access to information including Board minutes, forms, rules and the Annual Report and Roster. A hard copy of the Annual Report can be mailed to you for an additional cost of \$5.

Rules developed and approved by the Legislature, effective April 14, 2000, also require that all registrants earn a minimum of ten (10) hours of Continuing Forestry Education (CFE) annually. Attached is a Registration Renewal Form that includes a CFE certification section for listing the sessions attended and credit hours earned. Foresters and forestry technicians that have retired and have been granted Emeritus status are not required to submit 10 hours of continuing education, but are still required to pay the annual renewal fee. Foresters and forestry technicians that were registered in October 2018 or April 2019 are **not** required to submit 10 hours of continuing education at this time, but still must submit the attached form along with the renewal fee (\$35). Beginning July 1, 2019, new registrants will be responsible for obtaining the required CFE credits.

Please complete in full the attached Registration Renewal Form, **attach copies of all continuing forestry education certificates** you have listed on the Form, and mail them along with your renewal check to the Secretary by **June 30, 2019**. The WVBORF has been instructed to add the language regarding child support to our applications and renewal forms. Under WV Code 48-15-201(4) an individual that is delinquent with child support payments may have their license or registration subject to disciplinary action. **You may also pay your renewal online.** To do so, **please follow the enclosed instruction sheet.**

If your registration is currently inactive or delinquent and you wish to be reinstated, please submit the renewal form, CFE documentation for the current year, renewal fee, plus an additional \$10 for each year your registration has not been active. Registered Foresters that have been inactive for more than five years must also successfully pass the exam to become reinstated. To remain valid, renewals must be received by June 30, 2019. Checks should be made payable to the **WVBORF**.

Sincerely yours,


Dave McGill, Secretary
WVBORF

Enclosure



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REGISTRATION RENEWAL FORM

**** Be sure to attach all Continuing Forestry Education (CFE) credit hour sheets from the classes you attended during the renewal period to this sheet. CFE credit hour sheets must be prepared or recognized by the Society of American Foresters (SAF). CFE credits are not required for registrants with Emeritus status or those individuals registered within the same Fiscal Year (October 2018 or April 2019). CFE hours cannot be carried over from one year to the next.

CONTINUING FORESTRY EDUCATION CERTIFICATION (Minimum 10 CFEs)

<u>Program</u>	<u>Place</u>	<u>Date</u>	<u>Credit hours</u>

I certify that I have attended the following meetings/workshops/training sessions that qualify for Continuing Forestry Education since my last registration renewal.

_____	_____	_____
Printed name	Registrant's signature	Date

Please fill out completely. Thank you. Check here if there is any change in info _____.
Please note with your registration number if you are a Forestry Technician (FT) or Emeritus (E).

NAME _____ REGISTRATION NO. _____

HOME ADDRESS _____

DOB: _____ Phone: _____

E-mail _____

EMPLOYED BY _____

BUSINESS ADDRESS _____

Phone: _____ E-mail _____

____ Fed Gov't ____ State Gov't ____ Municipal Gov't ____ Industry ____ Oil & Gas

____ Utility(i.e. coal/electric) ____ Consultant ____ Not employed ____ Other (Self)

Do you have child support obligations? ____ Yes ____ No Are you in arrears? ____ Yes ____ No