



WEST VIRGINIA STATE BOARD OF REGISTRATION FOR FORESTERS

MINUTES APRIL 8, 2004 (Amended October 14, 2004)

The meeting was held at Larry's Steakhouse in Flatwoods, WV and was called to order 10:15 by board President David Warner. Board members present were Randy Coots, Gary Miller, Timothy Probert and David Warner.

The Minutes of the October 9, 2003 were reviewed. There was a correction to the minutes in the financial report. The deposits for the period totaled \$7,318.00, instead of \$7,303.00. The correction was noted, motion was made by Randy Coots and seconded by Dave Warner to approve the minutes as printed, the motion carried. The Financial Report was reviewed – Deposits for the period totaled \$1,813 and Expenditures were \$3,357.96, with a balance on hand as of April 8, 2004 of \$7,504.93. Randy Coots made a motion and Gary Miller seconded that the Financial Report be accepted as presented.

Correspondence. Routine correspondence was reviewed along with the meeting notice printed in the State Register and Record Delta. Letter from William Gillespie was taken under advisement. Discussion followed that the WVBORF might be better served with a permanent address and central office so inquires can be consistently handled. At present time the mailing address of the Board changes whenever the Board Secretary changes. Tim will check into this and report back at next meeting. Two individuals were brought to the attention of the Board that were using the title forester and not licensed or registered in the state. President Dave Warner will respond with letter to both parties and Tim will follow-up with application and directions for registration.

Old Business.

WVBORF sunseting issue - WV House committee granted extension of the Board for 6 years and listed some concerns that the committee felt needed to be addressed. The committee made recommendations on how the Board can be more available to the public of West Virginia, including that: the Board should have a Charleston phone number and be listed in the Charleston, WV directory, a toll free number that allows the public easier access to the board, the Board be listed in the "blue pages" in government listings and the board have a web site, listing its activities, meetings, rules, roster, etc. These concerns by the House Committee were being addressed by the Board.

WVBORF Website – It was decided that it would be good for the WVBORF to have a website, but there was a question of how to go about it. There was assistance offered through the WV Treasure's Office. Tim Probert will check into this along with the cost of setting up a website. The website would

have contacts, history, rules, roster, applications, current officers, CFE information, minutes from previous meetings and other pertinent information.

Increase renewal fees – This item was tabled from the last meeting as the Board was waiting for the outcome of the WV legislature and the sunset issue. As income is flat and costs keep rising, a motion was made by Randy Coots and seconded by Gary Miller that the Board would raise the annual renewal fee \$5.00 per year, from \$15.00 per year to \$20.00 per year, effective July 1, 2004.

New Business

ASBORF meeting – The Association of Southern Boards of Registered Foresters were holding their annual meeting in southern Georgia and invited WV BORF to attend. Tim Probert will look into attending meeting in early May.

Williams Forestry & Associates – Dave Warner passed out a brochure he had received describing the services Williams Forestry & Associates offers. There was a concern that his advertising may be interpreted as professional forester services, although the brochure never used the term “forester” or that Williams & Associates claimed to be foresters. A discussion among Board members followed regarding the use of certain language in advertising or titles and what is and is not allowable. Dave Warner will write to Williams’ business and express the Boards concern.

Federal employees- Gary Miller reported to the Board with regards to Federal employees needing to be licensed in WV to practice forestry. His findings were that if a Federal employee was practicing forestry on US Forest Service land, the individual would not need to be licensed in WV unless the individual was involved in consulting work and representing themselves as a “forester” on private lands. They would need to be licensed and registered if they were doing consulting work outside of their employment with the federal government. In addition, the Office of Personnel Management (OPM) defines the qualifications required for federal employees to be classified as foresters and forest technicians, and the OPM qualifications are essentially equivalent to those required by WVBORF.

Emeritus standing - Questions have come up regarding the emeritus status and what is the allowed. The Board discussed the issue and determined for an individual to claim emeritus standing, they must no longer be actively practicing forestry and be retired from the profession. If an individual is still working part time, they are not eligible for emeritus status and must continue to have the required 10 hours of continuing forestry education credits annually.

Testing - The possibility of having a licensing exam to become a registered forester was brought up and discussion followed. Several states will not allow reciprocity with those foresters that are licensed in WV but practice in other states, being that WV does not have an exam for qualification for licensing as a registered forester. Gary Miller motioned that Ray Hicks be contacted to form a committee and make recommendations to the Board on creating a licensing exam for professional foresters and forestry technicians; specifically looking at content of exam, feasibility, scheduling and cost. Dave Warner said he would contact Ray Hicks about this.

Warning letters - David Warner brought up a policy that he thought should be put in place when there is a complaint about a certain individual misusing the title “forester”. At the first complaint, a letter is sent by the Board to that individual, defining the problem and asking the individual to refrain from

using the title forester or forestry technician and that they become licensed if they plan to practice forestry in the state of WV. If the individual continues this practice and there is a second complaint, the Board follow-up with legal action.

Emeritus Status. There were no foresters or forestry technicians requesting emeritus status at this time.

Applicants tabled from October 10, 2003 meeting. Reviewed applications of applicants that had incomplete files and had been held over from the October 10, 2003 meeting. Michael H. Brown, and Dwayne A Hall were still lacking an additional reference. Denzil P. Linton and Herbert F. Peddicord lacked experience and were listed as Foresters- in- training. Louis M. McCarty lacked required experience and was listed as Forestry technician-in-training. James C. Smith's and James G. Wilhelm's files was complete and in order and Randy motioned and Gary seconded that the license be issued, the motion carried.

James C. Smith	#619
James G. Wilhelm	#FT-75

Forester in Training upgrade. Reviewed requests of Jason S. Brown, Christopher T. Crum, Cory J. Dever, Erik C. Duncan, Thomas H. Ebert, Eric M. Jarrell, and Benjamin C. Webster for upgrade status. These applications were reviewed and the Board found the experience requirements had now been met by applicants. Randy Coats motioned and Gary Miller seconded that the license be issued, the motion carried.

Jason S. Brown	#605
Christopher T. Crum	#606
Cory J. Dever	#FT-73
Erik C. Duncan	#607
Thomas H. Ebert	#608
Eric M. Jarrell	#FT-74
Benjamin C. Webster	#609

New forester and forestry technician applications were reviewed. The following **Forester** applications were reviewed. Randy Coats motioned and Gary Miller seconded that applications were in order and licenses be issued, the motion carried.

Larry C. Edwards	#611
Nathan D. Feather	#612
Robert E. Grist	#613
Mark E. Hudson	#614
James A. Martin	#615
Edward L. McCoy	#616
Anthony C. Tomkowski	#617
Michael R. Vanderberg	#618
James W. Wyatt	#619

The following **Forestry Technician** applications were reviewed. Randy Coots motioned and Gary Miller seconded that the application was in order and the license be issued, the motion carried.

Gary R. Keaton	#FT-76
Clifton R. Moyers	#FT-78

The following applicants were reviewed and found to be lacking the required number of references or official college transcript. Randy Coots motioned and Gary Miller seconded that the applicants be approved as **Foresters** and licenses be issued pending the required number of references were received. The motion carried.

Gilbert E. Moyers	#620
Stephen M. Perkins	
Justin M. Howell	#637

The following applicants were reviewed and found not to meet the experience standards. Randy Coots motioned and Gary Miller seconded that the applicants be classified as **Foresters in Training**, the motion carried.

Erin S. Cartwright
Richard D. Flanigan
Brock G. Sanner

The following applicants were reviewed and found to be lacking the required number of references. Gary Miller motioned and Randy Coots seconded that the applicants be approved as **Forestry Technicians** pending the required number of references were received. The motion carried.

Jeffrey A. Lafferre	#FT-77
Shawn L. McGann	#FT-79

The following applicants were reviewed and found not to meet the experience standards and lacked additional references. Randy Coots motioned and Gary Miller seconded that the applicants be listed as **Foresters in Training** pending the required number of references were received. The motion carried.

Scott T. Howell
Christopher L. Shields

David Warner motioned that Ray Hicks will be President and Tim Probert will be Secretary/Treasurer of the Board for 2004-2005. Randy Coots seconded. The motion carried.

The next scheduled meeting of the Board will be October 14, 2004 at Larry's Steakhouse, Flatwoods, WV.

The meeting was adjourned at 4:45 p.m.