



WEST VIRGINIA STATE BOARD OF REGISTRATION FOR FORESTERS

The West Virginia Board of Registration for Foresters met on October 13, 2011, at the WV Department of Agriculture Building 15, at the Guthrie Complex, Charleston, WV. The meeting was called to order at 10:06 a.m. by President Gary Miller. Others in attendance included Secretary/Treasurer Cinda Francis, Clerical Assistant Hope Goff, David Hill, John Brooks and Dan Parker.

The minutes of the previous meeting were distributed. John Brooks noticed a few spelling and grammar errors. Dan Parker made a motion to accept the minutes as read with approved changes and David Hill seconded the motion. Motion carried.

The Financial Report was given by Secretary/Treasurer Cinda Francis. Compared to the financial report given in October 2010 the revenue has increased and we are on our way of establishing our security fund. Gary asked how much our annual expenses are. Secretary/Treasurer Francis said they are usually around \$11,000. She stated our revenue is running about \$15,000. Dan moved to accept the financial report as given. David seconded the motion. Motion carried.

Correspondence There was no new correspondence and nothing on old complaints.

Safety Review – The Board reviewed and discussed “Space & Visibility While You Drive”

Old Business

Legislative Rules – Secretary Francis was able to submit part of the Rule Changes on time, however, due to the time expiration of the comment period and the submit period falling on the same day, part of the forms were submitted late. Charlie Roskovensky said to submit them anyway. Hopefully, our rule changes will be taken up in the 2012 Legislative session. If not, then waiting another year won’t hurt. John Brooks made the motion to resubmit the prior changes early in the spring if the rules are not taken up in the 2012 legislative session. Dan seconded. Motion carried. John Brooks said for Cinda to write up a “How To” for the next Secretary/Treasurer so we have some kind of direction.

Exam – John Brooks reported that a copy of the exam was given to students at Glenville State College and WVU last spring. They have been given to Ray to grade. He will have a distribution on percentage error on each question by section. The test was 85 questions and was taken in a range of 36-58 minutes. John said he did not have the statistics from Glenville, that he was only reporting on WVU students. Average time to take the exam was 47 minutes and the average grade was 66%. The lowest score was 57% and the highest was 86% taken in 50 minutes. Ray thinks we could make some questions better. John Brooks thinks we need to stick with “True and False” and “Multiple Choice” and do away with “Fill in the Blank” questions. Dave Hill worried that some of the questions might be too academic. Dave Hill also brought up that we

need to add a “Legal & Ethical” section to the test. John Brooks made the motion that he and Ray Hicks will work on the questions and re-test again in May 2012 then the Board will discuss what a passing grade should be. Dan seconded. Motion carried.

Complaint Form – Examples from the following boards were distributed and reviewed.

- Accountancy
- Surveyors
- Acupuncture
- Real Estate Appraisers

President Gary Miller and John Brooks agree that simple is best. Hope Goff will work up an example for review and it will be brought to the April 2012 meeting for discussion. Once one is approved, it will then be added to our webpage. Hope Goff will use the Board of Accountancy as an example.

New Business – Secretary Francis passed around an example of the WV State Seal that would go on our plaques. The previous supply of these has been exhausted and the supplier has since gone out of business. The seals would cost \$5.00 each with a minimum of 50 to be ordered. There not will be set-up fee. Dan moved to buy 100 of these at \$5.00 each once the font was fixed. Dave Hill seconded. Motion carried.

OTHER BUSINESS – None.

EMERITUS STATUS – Four requests for Emeritus status had been received: Larry Edwards (#611), Richard Gray (#192), James Orr (#109) and Patrick Rose (#009). After review of the request, John Brooks moved to approve these four requests for Emeritus Status. Dan Parker seconded. Motion carried.

FIT/FTIT UPGRADES – One request was received for upgrade. Daniel Haddox (FTIT). John moved to accept all upgrades as listed below. David Hill seconded. Motion carried.

Daniel Haddox – FT-111

CARRYOVERS – There was one application for Forester was carried over from the April, 2011 meeting. Jason Lee Merritt was the applicant. Jason Lee Merritt was reviewed and found to meet all requirements. John Brooks made the motion to approve the applicant. Dan seconded. Motion carried.

Forestry Technicians – The Board reviewed four applications for Forestry Technician status. One of the applicants, Matthew William Bailey, was found to need work experience. Matthew Scott Clark needs to verify graduation date before his status can be awarded. Two applicants, Timothy Kee and Stacy Lane Robinson, were found to be in good order. John Brooks made the motion to accept the two applicants found to be in good order. Dave Hill seconded. Motion carried.

Timothy A. Kee FT-109

Stacey Lane Robinson FT-110

Foresters - The Board reviewed ten requests for registration as Foresters. After review of the applications the following was determined: Jessica Wise needs one additional reference and work experience. Dan Parker moved that if this reference is received within 30 days, she can be awarded Forester-In-Training status. John Brooks seconded. Motion carried. The following applicants, Nathan Sites, Justin Shanks, and Clark McColly need more work experience. Dan moved to award these applicants Forester-In-Training Status. Dave Hill seconded. Motion carried. Aaron Cook is lacking two references. Dan moved to accept him as a Forester if his references are returned within 30 days. John Brooks seconded. Motion carried. Two applicants, Stephen Bair and James Higgins could be awarded Forester-In-Training status; however, we need verification of James Higgins degree. Once that is done, FIT Status can be awarded. Three applicants were reviewed and found to be in good order, Eugene Shutler, Matthew Scott Triplett, Noah Paul Mechling. Dan Parker moved to accept these applications. Dave Hill seconded. Motion carried.

Noah Paul Mechling – RPF#742

Eugene Shutler – RPF#743

Matthew Scott Triplett – RPF#744

The application of James R. Bishop was tabled until the April 2012 meeting. It was not complete when received in the mail.

The next meeting of the Board will be April 12, 2012, at the WV Division of Forestry Headquarters at 10:00 am. The meeting adjourned at 2:00 p.m.