



## WEST VIRGINIA STATE BOARD OF REGISTRATION FOR FORESTERS

The WV Board of Registration for Foresters met October 13, 2022 at the WV Division of Forestry Headquarters in Charleston, WV. Those in attendance were Chad Westfall, Daniel Hackett, Dave McGill, Denzil Linton, Jr., Todd Lotter and clerical support Hope Pulliam.

The meeting was called to order by President Chad Westfall at 9:57 am.

The minutes from the April 14, 2022 were distributed & read. President Chad Westfall asked if any changes need to be made. Hearing none he asked for a motion to accept the minutes as presented. Todd Lotter made the motion to approve the minutes as presented. Daniel Hackett seconded. Motion carried.

The financial report was distributed & reviewed. Daniel Hackett made the motion to approve the financial report. Denzil Linton seconded. Motion Carried.

### **Correspondence –**

The board received an email from a forester that had not been active in 10 years. He does not have the time to prepare for the exam, due to personal matters. However, he would like to be active. He is interested in applying to the board as a technician and maybe in the future, be able to prepare for the exam in hopes of obtaining a passing score so his RPF number can be given back. The board thinks this is a viable option. The board will respond to this question with the decision.

**Complaints –** None.

**Safety Review –** The board reviewed “Circumstantial Awareness”. Please be aware of objects in your surroundings that may damage or injure your eyes and ears. This is something we do not think about.

### **Old Business**

**Master’s Degree Review –** Todd Lotter suggested that any applicant who applies to the board that does not have a Associates or Bachelors in Forestry, but has a Masters in Forestry, will need to submit a copy of their transcripts to the Society of American Foresters (SAF) for review. The board will develop a flow chart and submit to the Attorney General’s office for review, so we can stay within code. Todd asked if Dave McGill can develop this. Dave McGill agreed to develop and send to the board via email for review.

Once approved, the board will submit for approval to AG's office. In the meantime, a standard response will be written to send to those applicants. President Chad Westfall stated that those applicants are few, but the board needs to be consistent on how they are handled. Todd Lotter made the motion for Dave to develop and outline or flow chart, submit to AG's office for review, so we can stay in line with our code. Daniel Hackett seconded. Motion carried.

### **New Business –**

**Annual Auditors Training** – The training is November 1 in Charleston. The board needs a representative. Daniel Hackett said he can go. Hope Pulliam will register him and pay the fee on the purchase card.

**Exam** – There were 3 attendees for the September exam. All 3 passed.

**CFE Conference** – The board discussed having another CFE conference and when. The board agreed to have one early Spring 2023, possible March in Flatwoods. Secretary/Treasurer Dave McGill suggested covering Silviculture and will reach out to some colleagues in other states about speaking. The board thanked Dave for putting this together

**Board Educator** – President Chad Westfall asked the board about contacting Greg Cook for the upcoming legislative session. He felt that it was money well spent on having him keep the members informed of any bills that could affect the board or forestry in general. The board agreed to offer this opportunity to Mr. Cook again. Hope Pulliam will reach out to Greg and get an agreement signed if he is willing to assist again.

**Proctor** – Hope Pulliam brought to the boards attention that if Jamie Schuler is willing to be the proctor again for 2023, that we include mileage and postage expense reimbursement for him. In the past this is something that was not needed, but since COVID and not being able to have the exam at WVU & Glenville, our proctor is having to drive to other locations and not being reimbursed. The board agreed to add that to his agreement for 2023.

### **Other Business**

**ASBORF** – No board member was able to attend the summer meeting in Ashville, NC. Dave McGill was going to attend, but had other commitments come up that prevented his attendance. Dave McGill suggested sending an email to the Chair of their annual meeting committee, asking if we are still an option to host in the summer of 2023. Todd Lotter said he'd make contact and get more information as to when. Dave McGill suggested having the meeting in the New River area if possible.

**Appointments**– Todd Lotter asked if the board needed to contact SAF on getting a replacement for any one. Hope Pulliam said the next term expiration is Denzil Linton as of June 30, 2023. Todd Lotter will send a letter to SAF saying Denzil Linton is willing to serve another term and ask them for other names to send to the Governor.

**Reference sheet** – The board discussed changing question #3 on the sheet. Todd Lotter suggested asking if they have a 4 year or more degree in forestry. The board agreed that that may be a better worded question. Hope Pulliam will make the change for future reference sheets.

## **Review of Applicants**

**Emeritus Status** – The board received one request from Robert Garrison for emeritus status. Todd Lotter moved to accept his request. Denzil Linton seconded. Motion Carried.

**Carryovers** – Jeffry Morgan Lee was tabled from the April 14, 2022 meeting. Jeff has passed the exam, had his transcript review by SAF, who accepted his coursework. The board did find he was short in his work experience. Todd Lotter made the motion to grant him Forester-in-Training Status. Daniel Hackett seconded. Motion carried.

**Upgrades** – Cody Adkison sent in a request to be upgraded to Forestry Technician. The board reviewed his work experience and found he had completed the requirement. Todd Lotter made the motion to grant him Forestry Technician status. Daniel Hackett seconded. Motion carried.

Cody Adkison – FT #133

## **New Applicants -**

**Samuel Adams** – has applied to be a Registered Professional Forester. The board found that he has all his references, work experience and passed the required exam. Todd Lotter made a motion to grant him RPF status. Daniel Hackett seconded. Motion carried.

Samuel Adams – RPF#814

**Elizabeth Moss** – has applied to become a Registered Professional Forester. The board found that she has the work experience, has all references, and taken and passed the exam. However, Mrs. Moss will need to submit her transcripts to SAF for review. Denzil Linton made the motion to table her until the April 2023 meeting. Todd Lotter seconded. Motion carried. Secretary/Treasurer Dave McGill will draft a response to be sent to Elizabeth.

**Cody Mullens** - has applied to become a Forestry Technician. The board found that he has all references, but lacks 1 year of work experience. Denzil Linton made the motion to grant him Forestry Technician-in-Training status. Daniel Hackett seconded. Motion carried.

The next meeting will be held April 13, 2023 at the WV DOF headquarters, 10 am.

Meeting Adjourned at 12:30 pm