

The WV Board of Registration of Foresters met on April 21, 2016 at the WV Division of Forestry headquarters in Charleston, WV. Those in attendance were Dave Hill, Daniel Parker, Secretary/Treasurer Cinda Francis, and clerical support Hope Goff.

The meeting was called to order at 10:38 am. The minutes from the October 2015 meeting were distributed. Secretary Cinda Francis stated that the motion regarding James Curtis Helton needed clarification. Dan Parker made the motion to approve the minutes as corrected. Cinda Francis seconded. Motion carried.

Secretary/Treasurer Cinda Francis distributed the financial report. A motion was made to accept the financial report as presented by Dan Parker. Cinda Seconded. Motion carried.

Correspondence –Cinda stated that the Board had received notification from BRIM regarding a reduction for FY2017.

Complaints – It was brought to the Boards attention regarding Mr. Kellison using “Professional Forester” on a reference sheet even though he is not registered with the WV BORF. President David Hill read a code and had a question regarding how he used it, whether it was “According to code a person cannot say he is a Registered Forester if he is not registered”. Dave believes we need some interpretation of this code from the Attorney General’s office before we pursue a letter to Mr. Kellison. It was brought to the Boards attention that a currently registered Forester has pled guilty to a serious crime, Forester T. P. Discussion took place and the code was read on such matters. Dan Parker made the motion that the Board decided to seek the opinion and guidance from the AG’s office on this topic also. Cinda Francis seconded. Motion carried. Cinda Francis will call the AG’s office to see if we can get a representative at the October meeting.

Safety Review – The board reviewed and discussed “Disaster Supply Kits”

Old Business

- **Complaint Procedure** – AG – discussed earlier.
- **Reciprocity** – Dave hasn’t heard anymore from Southern Boards. Dave will send John Brooks an email to check on the status for us.
- **Annual Auditors Training** – President Dave Hill attended and he sent a report via email. The auditors made a big deal about FOIA. November 2016 will be the next meeting. If the boards gets new appointments, then they must go.
- **Board Appointments** – No new appointments have been made. Dan will make a phone call to Becky in the Governor’s Office and Dave will send another letter.

New Business

- **Exam** – President Dave Hill stated he received two verbal complaints on the review guide. The complaints were that it could have been more detailed and that the test was geared more toward recent graduates. It was also stated that the April 2016 testing had seven participants and only one failed. The next test date is set for September 17, 2016 at WVU Campus.
- **HB 4580** – President Dave Hill stated that he did not know where it came from and was glad it died. He is not sure if it will be viable in the 2017 Legislative Session.

- **HB 4696** – did not go anywhere either
- **Cell phone** – Cinda stated that the cell phone is not keeping a charge and it may need a new battery. She was advised to seek a replacement battery online.
- **Association License Board dues** – Secretary Cinda Francis stated that they keep our website up to date with changes we send. She also stated that the dues have not been paid that she thinks we need to keep them up to date. Dan Parker made a motion to pay dues to make us current. Cinda Francis seconded. Motion carried
- **2016-2017 Renewals** – Secretary Cinda Francis added a date of birth line to the CFE form at the Auditors request. Also a line needs to be added reminding Foresters of the “5 or more years delinquent will have to take exam to become registered” be put into the letter. Dave and Dan review changes of the letter and form. Both agreed they were ready to print.

Other Business - None

- **Website** – The only thing that we need to make sure is on the website is the next exam date. Make sure this stays updated.

Review of Applicants

- Emeritus Status – Brent Scott #47 sent in a request to retire. Secretary Cinda made the motion to grant Mr. Scott Emeritus Status. Dan Parker seconded. Motion carried.
- Upgrades – Foresters-in-Training Aaron Gene Tumblin and Adam Foehringer sent in requests to be upgraded to Registered Forester status. Both men have taken and passed the required exam. They were just short in work experience at the time of first review. Both men have gained the required amount of work experience. Dan Parker made the motion to approve the upgrade. Cinda Francis seconded. Motion carried.
 Aaron Gene Tumblin – RPF#788
 Adam Foehringer - RPF#787
- Carry-overs –
 Kathryn Marie Trupo – She is needing to take and pass the required exam and the work experience. Dan Parker made the motion to award her Forester-in-Training status to give her the time to fulfill the requirements. Cinda Francis seconded. Motion carried
 Mark Loudin Hughes – The board found that he still needs 2 Professional Forester references. No Action was taken. Dan Parker made a motion to send him a letter stating what he needs. Cinda Francis seconded. Motion carried

The Board review 12 new applicants and found the following:

- Samuel Adams – The board found that he needs 1 Professional Forester reference, work experience and to take and pass the required exam. Cinda Francis made a motion that if an acceptable reference is received within 30 days he can be awarded Forester-in-Training status. Dan Parker seconded. Motion carried.

- William Arbogast – The board found that he has all references and work experience, however, he still needs to take and pass the exam. Dan Parker moved to award him Forester-in-Training status until he completes the exam requirement. Cinda Francis seconded. Motion carried
- Matthew Joseph Carr – The board found that he is short one reference and still needs to take and pass the required exam. Dan Parker moved that if an acceptable reference is received within 30 days he can be awarded Forester-in-Training status. Cinda Francis seconded. Motion carried
- Justin Matthew Hunt & Danny Lee James – The board found they were short references. Dan Parker moved that if acceptable references are received within 30 days they can be awarded Forestry Technician Status. Cinda Francis seconded. Motion carried.
- Jesse Lee King – The board found that he needs 1 professional forester reference, work experience and to pass the required exam. Dan Parker moved that if an acceptable reference is returned within 30 days he can be awarded Forester-in-Training Status. Cinda Francis seconded. Motion carried.
- Matthew Dillon Lane & Rosalie Santerre – The board found that these two applicants have met the education requirements but are in need of the work experience and to pass the required exam. Dan Parker moved to award these two applicants Forester-in-Training status. Cinda Francis seconded. Motion carried.
- William Michael Singleton – The board found that he needs two professional forester references, work experience and to take the exam to be registered a professional forester. It was also noted that on his application he checked that he was registering as a both a Forester and a Forestry Technician. The board felt that further clarification is needed as to his intention. The members asked Cinda to draft him a letter explaining both and asking him to clarify which option he would like. This application has been tabled until the October meeting.
- Anthony Lawrence Juser & Jeffrey Edward Whitlock – The board found the applications to be in order. They have met the educational, work and exam requirements. Cinda Francis moved to award these applicants Registered Professional Forester status.

Anthony Lawrence Juser – RPF#784

Jeffrey Edward Whitlock – RPF#784

- Rexana Dawn McCourt – The board found that she had used more than the allowable number of references from her current employer, she has the work experience and has passed the required exam. Cinda Francis made a motion to award her Registered Professional Forester status pending the receipt of an acceptable reference within 30 days. Dan Parker seconded. Motion carried.

Rexana Dawn McCourt – RPF#786

The next meeting will be held October 21, 2016 at the WV Division of Forestry Headquarters.

The annual Audit – President Dave Hill and Dan Parker reviewed the income and expenditures and made a couple of corrections.

Meeting adjourned at 1:47 pm.