



WEST VIRGINIA STATE BOARD OF REGISTRATION FOR FORESTERS

MINUTES OCTOBER 17, 2008

The meeting of the West Virginia Board of Registration for Foresters (WVBORF) was held at West Virginia Division of Forestry's office at the West Virginia Department of Agriculture's Guthrie Complex near Charleston, WV. The meeting was called to order at 10:15 a.m. by WVBORF Board President Ray Hicks. Others present included Board members Cinda Francis, David Hill, Gary Miller and Dan Parker.

The Minutes of the April 10, 2008 and June 26, 2008, meetings were reviewed. A couple of corrections were made and then Dave Hill moved that the Board accept the minutes, as amended. Gary Miller seconded the motion. Motion passed. The Financial Report was reviewed – Deposits for the period of April 10, 2008 – October 17, 2008 totaled \$12,435.00 and Expenditures were \$5,753.98, with a balance on hand as of October 17, 2008 of \$20,785.45. David Hill made a motion to accept the Financial Report as presented. Gary Miller seconded the motion. Motion passed.

CORRESPONDANCE

President Hicks reported that he had contacted applicant Matthew Pace regarding a case that one of his references referred to. Mr. Pace stated that the case had been dismissed. Upon receiving this information, Dave Hill moved and Gary Miller seconded a motion to accept his application as Registered Professional Forester #704. Motion passed.

A complaint was brought to the Board regarding Mack Haessly, Jr. Mr. Haessly does not have a forestry degree and is not a registered forester, but lists "Forester" as his title on his business cards. President Hicks will write a letter to Mr. Haessly regarding this violation of State Code. As Mr. Haessly resides in Maryland, Gary Miller will contact the Maryland Board of Foresters.

It was noted that the Annual Report should include the number of complaints received by the Board for registrants as well as those that are not registered. It was further clarified that the WVBORF regulation is title protection and licensure.

Secretary Francis reported to the Board that all state employees who drive a state-owned vehicle or are reimbursed by the state for business travel in their personal vehicles must complete a Defensive Driving program. Board members will be receiving an email regarding this new requirement.

OLD BUSINESS

Licensing Exam Legislation – Secretary Francis distributed copies of the legislation that recently passed the House Government Organization Committee on October 12, 2008. This legislation was reviewed and the following changes were noted:

Page 13 – line 18 and line 21 – January needs changed to July

Page 19 – Section 30-19-18 (a) – clarify that the renewal fee is annual; possibly add (d) to state the application fee is fifty dollars.

Gary Miller moved to forward the Boards comments to Charlie Roskovensky. Dan Parker seconded the motion. Motion passed.

NEW BUSINESS

Appointment of Board Member – Secretary Francis reported that Bob Beanblossom, WV Chapter SAF Chair, had sent a letter to Governor Manchin with the names of possible appointees to the Board. President Ray Hicks' term expired June 30, 2008. To date, no appointment had been made. Since there had been more than ninety days since the expiration of President Hicks' term, Dan Parker made a motion to fill the vacancy Dr. John Brooks. Dr. Brooks name was one of those submitted to the Governor for consideration. Motion passed.

Additionally, Dan Parker made a motion to elect Gary Miller as President of the Board. Dave Hill seconded the motion. Motion passed.

State Auditor's Training – Secretary Francis updated the Board members on highlights of the recent State Auditor Training held in Charleston. At the WV Association of Licensing Boards Secretary Francis did mention WVBORF's desire to partner with another Board to share administrative functions.

REVIEW OF APPLICANTS

Foresters and Forestry Technicians In-Training (FITs and FTITs) – Board members discussed maintaining a list of FITs and FTITs and limiting the in-training status to five years. If an extension is needed, it can be requested. Gary Miller made a motion to adopt this policy and Dan Parkers seconded the motion. Motion passed.

Dave Hill moved to add “non-refundable” to application fee on the applications. Dan Parker seconded the motion. Motion passed.

Applicants Carried Over from April 10, 2008

The following **Forester** applications were received, and after review, found to be in order. Gary Miller moved and Dan Parker seconded a motion that with the application of Rico M. Gazal being in order, registration be granted. The motion carried. Dave Hill moved and Gary Miller seconded a motion that with the application of Gregory W. Hamons being in order, registration be granted. Motion passed.

Rico Gazal #705
Gregory M. Hamons #706

The Forester application for Luke Poling was received, and after review, found to be lacking the required work experience. Dave Hill moved and Dan Parker seconded a motion that with the application being in order, **Forester-in-Training** status be granted. The motion carried.

The **Forestry Technician** application for Anthony Hofstad was received, and after review, found to be lacking the required work experience. Dan Parker moved and Dave Hill seconded a motion Forestry Technician-in-Training status be granted. The motion carried.

New Applicants - There were 6 new applications for Forester that were reviewed.

The **Forester** application for Paul H. Oldham was received, and after review, found to be in order. Dan Parker moved and Gary Miller seconded a motion that with the application being in order, registration be granted. The motion carried.

Paul H. Oldham #707

The **Forester** applications for Aaron Hayes and Matthew Parsons were received, and after review, found to be lacking the required work experience. Gary Miller moved and Dan Parker seconded a motion that with the applications being in order, Forester-in-Training status be granted. The motion carried.

The **Forester** applications for James P. Connolly and Joseph L. Musolf were received, and after review, found to be lacking the required references. Secretary Francis was directed to send Joseph Musolf a letter informing him that two more references are needed. Gary Miller moved and Dan Parker seconded a motion that with the receipt of favorable and appropriate references, registration be granted. The motion carried.

James P. Connolly #710

The **Forester** application for Ian T. Smith was received, and after review, found to be lacking the needed references. Gary Miller moved and Dan Parker seconded a motion that Forester-in-Training status be awarded upon receipt of favorable and appropriate references. The motion carried.

Upgrades

Two Foresters-in-Training requested upgrades from the Board. Nancy A. Harman was found to meet the work experience requirements. Dave Hill moved and Gary Miller seconded a motion that she be Registered Professional Forester #708. Motion passed. After review of Timothy James Sizemore's request, additional work experience was found to be needed.

John Holstine, Forestry Technician #47, had received an additional degree and requested to be upgraded from a Forestry Technician to a Registered Forester. Dan Parker moved and Dave Hill seconded a motion that he be Registered Professional Forester #709.

Reciprocity- There were no requests by foresters for reciprocity with the state of Maryland.

Emeritus Status

The Board members reviewed the requests of 10 individuals for Emeritus Status. Dave Hill moved and Dan Parker seconded a motion to grant the following individuals Emeritus status. Motion passed.

Barry Clutter	RPF#319
Andrew Colaninno	RPF#163
Robert Daoust	RPF#188
Ron Fowler	RPF#170
James Kochenderfer	RPF#588
Lowell McPherson	RPF#300
Mack Skaggs	RPF#515
Joe Tekel	RPF#467
Michael Ware	RPF#339
Leon Wilson	RPF#58

OTHER BUSINESS

Secretary Francis was asked to pursue discussions with the West Virginia Forestry Association about leasing room at their office for the Board. Additionally, there was discussion regarding the possibility of current clerical staff, Hope Goff, taking a more active role with the WVBORF Secretarial duties. Dan Parker made a motion to purchase a computer/printer/copier/scanner unit, no more than \$2500, to assist in the carrying out of clerical duties. Gary Miller seconded the motion. Motion passed.

The next scheduled meeting of the Board will be April 9, 2009, at WVDOF Office in Charleston, WV. The meeting was adjourned at 2:40 p.m.