

WEST VIRGINIA ASSOCIATION OF LICENSING BOARDS

101 Dee Drive, Suite 100
Charleston, West Virginia 25311-1688
Phone: (304) 558-3572

Minutes
December 3, 2013

- (1) Call to Order The meeting of the Association was called to order at 4:33 p.m. at The Charleston Marriott, Charleston, West Virginia, by Linda Lyter, President.
- (2) Introduction of Members and Guests Members and guests in attendance introduced themselves and identified the various boards they represented.
- (3) Approval of Minutes A motion was made to approve as previously posted on the Association website the minutes of the March 27, 2013 meeting. The motion was seconded; motion carried.
- (4) Report of the Treasurer A. Current Financial Status

The Treasurer reported that as of October 31, 2013 the Association's account balance was \$9,264.45. A motion was made to accept the Treasurer's Report. The motion was seconded; motion carried.
- (5) Old Business Members expressed concerns regarding the ability of Boards to obtain new licensing systems. Some of the systems currently used are outdated and need to be replaced. The Office of Technology (OT) presented information approximately five years ago to Boards which indicated that they were developing a system that could be used however no further action was taken. Purchasing a new system has also been difficult; one Board has purchased a new licensing system however others have encountered difficulty because of the inability to "piggyback" their purchases. Officers of the Association will meet with representatives from the Governor's Office to discuss this matter and provide an update to members at the next Association meeting in February.

(6) New Business (A) wvOASIS

Tammy Scruggs from wvOASIS provided updates about the status of the implementation of this project. Specifically, information was shared and questions were answered regarding the position control worksheets. Members also expressed much appreciation to Ms. Scruggs for all of her years of dedication and service to the Chapter 30 licensing boards.

Members also stated that continuous training on wvOASIS would be helpful especially in situations when there is a turnover of Board staff. It was also suggested that specific training sessions be held for Licensing Boards as our processes and needs are different than most other agencies.

(D) Potential Legislative Issues for 2014 Session

Members did not have information about any specific legislation which may be introduced impacting Chapter 30 Boards. It was mentioned that in 2013 legislation was introduced which would restructure the Rulemaking process however it did not pass.

(7) Miscellaneous Member Concerns Lack of Board member appointments by the Governor's Office continues to be a concern. Association officers will address this when meeting with Governor's Office staff to discuss the issue related to the purchase of licensing systems.

(8) Future Meeting The next meeting will be tentatively scheduled for early February at 101 Dee Drive, Charleston. The specific date and agenda for this meeting will be circulated when available.

(9) Adjournment The meeting was adjourned at 5:54 p.m.

Prepared by:

Lanette L. Anderson, Secretary

Date

WV ASSOCIATION OF LICENSING BOARDS
ATTENDANCE
December 3, 2013

NAME	LICENSING BOARD
Lanette Anderson	Licensed Practical Nurses
Grady M. Bowyer	Consultant to Association
Nancy Godby	Medical Imaging
Patricia Holstein	Physical Therapy
Sue Rubenstein	Engineers
David Thornton	Sanitarians
Linda Lyter	Massage Therapy and Acupuncture
Robert Knittle	Board of Medicine
Diana Shepard	Osteopathy
Dennis Jarrell	Surveyors
Cinda Francis	Foresters
Amy Polen	Social Work
Kathy Lynch	Psychologists
Vonda Malinkoff	Occupational Therapy
Roxanne Clay	Counseling
Carey Fleming	Veterinary Medicine
Robin Lewis	Registered Nurses
Marty Alston	Registered Nurses
Mary Fanning	Registered Nurses
Barbara Johnson	Chiropractic
Brenda Turley	Accountancy

Sandy Kerns	Appraisers
David Potters	Pharmacy
Susan Combs	Dentistry
Richard D. Smith	Dentistry
Nancy Hill	Dieticians
Helen Lodge	Dieticians
Regina Foster	Funeral Services
Alice Belmont	Medical Imaging
Patty Nesbitt	Speech and Audiology
Brenda Ashworth	Real Estate Appraisers
Kevin Hypes	Real Estate Commission
Jamie Alley	Medicine
Tammy Scruggs	State Budget Office/wvOASIS