

WEST VIRGINIA ASSOCIATION OF LICENSING BOARDS

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Charleston, West Virginia 25311-1688
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Minutes
September 8, 2005

- (1) Call to Order The meeting of the Association was called to order at 3:05 p.m. at the Summit Conference Center, Charleston, West Virginia, by Grady Bowyer, President.
- (2) Introduction of Members and Guests Members and guests in attendance introduced themselves and identified the various boards they represented.
- (3) Approval of Minutes A motion was made to approve as previously circulated the minutes of the March 11, 2005 meeting. The motion was seconded; motion carried.
- (4) Report of the Treasurer The Treasurer reported that as of August 31, 2005, the Association's account balance was \$3,603.29. An additional deposit from the Board of Physical Therapy in the amount of \$280.00 is not reflected in that total. These voluntary dues are \$35.00 per board member per year. A motion was made to accept the Treasurer's Report. The motion was seconded; motion carried.
- (5) Appointment of Board Members Scott Cosco from the Governor's Office was unable to attend the meeting. Grady Bowyer and Lanette Anderson will meet with Mr. Cosco on Tuesday, September 13th and will report the status of board member appointments by the Governor's Office to Association members. Members were provided with a list of Chapter 30 Boards with the numbers of vacancies and expired terms for their members.
- (6) Accounting Practices Linda Lyter from the Department of Administration was available to respond to questions or concerns from the group. A question arose with regards to Boards using other vendors for IT services other than IS&C. Linda stated that for small purchases, Boards should keep sending existing invoices through and should use a WV48 contract for services. IS&C must approve all expenses over the amount of \$10,000.

(7) Legislative Rule-Making Judy Cooper from the Secretary of State's Office provided helpful hints for the members regarding the utilization of proper language and format for filing Rules with that office.

(8) Old Business None

(9) New Business (A) Required Questions on Applications Regarding Child Support
In response to a previous inquiry from a member as to why Boards must ask this question when they can take no action absent a court order, this was discussed in the Auditor's Office Required Annual Training Seminar for Boards held earlier that day. There is statutory language which requires that Boards include this inquiry on their applications.

(B) 2006 Legislative Session
No issues are known at this time, however the members agreed to permit the officers to contact Chad Robinson, government relations consultant for the Association during the 2005 Legislative Session, to determine his interest and availability to represent the group once again. Members will be provided with updates regarding this matter, and an email vote will be taken to approve retaining Mr. Robinson if the need exists.

(C) CLEAR Investigator Training
The Council on Licensure, Enforcement and Regulation (CLEAR) will hold its Investigator/Inspector Training in Charleston if attendance by at least sixty (60) persons can be guaranteed. It would likely be held in the Spring of 2006, and the cost is \$350 per person. Boards who would like to send representatives to this training should contact the RN Board or Association Officers.

(10) Miscellaneous - Member Concerns

(A) Gregory Smith from the Professional Surveyors Board inquired as to how other Boards dealt with licensees without a valid business license or delinquent unemployment compensation or state taxes. The Legislature will be contacted to see if a committee bill could be drafted to require inter-agency

cooperation concerning information requests on delinquent accounts.

(B) Lexa Lewis from the Board of Architects inquired as to whether other Boards granted scholarships to students entering schooling for the profession. Linda Lyter stated that it is not permitted for Boards to issue scholarships.

(C) Nancy Massey from the Board of Respiratory Care inquired as to whether Boards have received any requests from states affected by Hurricane Katrina concerning waiving of credentials so that individuals displaced to West Virginia could work in this state for a period of time. Grady Bowyer stated that a call had been placed to the Governor's Office for determination as to what steps the Boards might be able to take to assist those individuals, and to see whether the Governor might issue a proclamation or Executive Order in this regard.

(D) Vicki Mathess from the Speech and Audiology Board announced that their National Council of State Boards will have a training course for new Board members from October 21 to 23rd, 2005. For more information, members can go to www.ncsb.net.

(E) Don Johnson from the Board of Professional Engineers inquired as to whether there was interest for Boards' inspectors/investigators to meet together and discuss methods of inspections/investigations, and to discuss areas of common interest for all Boards in this regard. An email may be sent to members to determine interest and/or establish a date for such a meeting.

(F) Helen Lodge from the Board of Dieticians had inquired as to whether Boards might be interested in participating in a Public Policy Seminar. Ms. Lodge will notify the Association officers with more details, which will be provided to members as available.

(11) Future Meeting No specific dates were set. Members will
Dates set dates closer to the time of the 2006
Legislative Session.

(12) Adjournment:

The meeting was adjourned at 4:15 p.m.

Prepared by:

Lanette L. Anderson, Secretary

Date

WV ASSOCIATION OF LICENSING BOARDS
ATTENDANCE
September 8, 2005

NAME	LICENSING BOARD
JoAnn Walker	Board of Accountancy
Charlotte Keller	Professional Engineers
Don Johnson	Professional Engineers
Grady M. Bowyer	Radiologic Technology
Cheryl Schreiber	Osteopathic Physicians
Nancy Massey	Respiratory Care
Vicki Mathess	Speech & Audiology
Lexa Lewis	Architects
Diane Harris	Occupational Therapy
Alice Fawcett-Carter	Registered Nurses
Pamela Alderman	Registered Nurses
Marty Alston	Registered Nurses
Lanette Anderson	Licensed Practical Nurses
Gregory Smith	Professional Surveyors
Marilee Bright	Professional Surveyors
Pam Carper	Optometry
Tim Probert	Forestry
Kathy Lynch	Psychology
Jean Wysong	Massage Therapy
Judy Williams	Social Work
Jean Ann Johnson	Counseling
Linda Lyter	State of WV Dept. of Administration
Judy Cooper	Secretary of State's Office
Chuck Kinder	Auditor's Office