

**WEST VIRGINIA ASSOCIATION OF LICENSING BOARDS**

101 Dee Drive, Suite 100  
Charleston, West Virginia 25311-1688  
Phone: (304) 558-3572

Minutes  
December 3, 2012

- (1) Call to Order      The meeting of the Association was called to order at 4:45 p.m. at The Charleston Marriott, Charleston, West Virginia, by Linda Lyter, President.
- (2) Introduction of Members and Guests      Members and guests in attendance introduced themselves and identified the various boards they represented.
- (3) Approval of Minutes      A motion was made to approve as previously posted on the Association website the minutes of the February 10, 2012 meeting. The motion was seconded; motion carried.
- (4) Report of the Treasurer      A. Current Financial Status  
  
The Treasurer reported that as of October 31, 2012 the Association's account balance was \$7,176.21. A motion was made to accept the Treasurer's Report. The motion was seconded; motion carried.
- (5) Old Business      None.
- (6) New Business      (A) wvOASIS  
  
Rick Pickens, wvOASIS Project Manager, and Ted Benca from ISG provided the members with information about the history of wvOASIS and updates about the status of the development and implementation of this project.  
  
(B) Legislative Committee Study on Board Finances  
  
Linda Lyter provided the members with information about this study. Ms. Lyter along with representatives from other Boards attended Legislative Subcommittee meetings in September and October and provided information to legislators regarding the impact of

"sweeping" of Board funds, especially for smaller boards, as is allowable now in WV Code 30-1-10.

(C) Potential Draft Bill on Mandatory Transfer of Funds

In continuing the discussion of (B) above, members discussed the potential for the introduction of legislation during the 2013 session regarding this matter. The optimal outcome would be a repeal of the portion of WV Code 30-1-10 which states that "[w]hen the special fund of any board accumulates to an amount which exceeds twice the annual budget of the board or ten thousand dollars, whichever is greater, the excess amount shall be transferred by the state treasurer to the state general revenue fund."

If repeal is not successful, members discussed a variety of alternatives. A motion was made for members of the association to work on a draft bill for introduction during the 2013 legislative session which would repeal the above-cited Code section or work towards a tier/floor system based upon the budgets and/or numbers of licensees of the boards. Motion was seconded. Motion carried.

(D) Potential Legislative Issues for 2013 Session

No additional information.

(E) Big Picture Software

Representatives from this company have provided information to several boards regarding licensing systems and other products designed for use by boards. Representatives have requested an opportunity to address the group at a meeting to provide additional information about their products. By acclamation it was agreed that the Association will attempt to establish a date in March or April 2013 for this.

(7) Miscellaneous No additional discussion  
Member Concerns

(8)Future Meeting      The next meeting will be tentatively scheduled for February 1, 2013 at 1:00 pm at 101 Dee Drive, Charleston. The specific date and agenda for this meeting will be circulated when available.

(9) Adjournment        The meeting was adjourned at 5:58 p.m.

Prepared by:

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Lanette L. Anderson, Secretary

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Date

WV ASSOCIATION OF LICENSING BOARDS  
ATTENDANCE  
December 3, 2012

| NAME                       | LICENSING BOARD                      |
|----------------------------|--------------------------------------|
| Lanette Anderson           | Licensed Practical Nurses            |
| Grady M. Bowyer            | Consultant to Association            |
| Nancy Godby                | Medical Imaging                      |
| Patricia Holstein          | Physical Therapy                     |
| Sue Rubenstein             | Engineers                            |
| David Thornton             | Sanitarians                          |
| Linda Lyter                | Massage Therapy and Acupuncture      |
| Robert Knittle             | Board of Medicine                    |
| Lexa Lewis                 | Architects                           |
| Diana Shepard              | Osteopathy                           |
| Dennis Jarrell             | Surveyors                            |
| Cinda Francis              | Foresters                            |
| Amy Polen                  | Social Work                          |
| Kathy Lynch                | Psychologists                        |
| Vonda Malinkoff            | Occupational Therapy                 |
| Darlene Ratliff-Washington | Attorney General's Office/Dental     |
| John Smolder               | Department of Administration/Finance |
| Jean Ann Johnson           | Counseling                           |
| Carey Fleming              | Veterinary Medicine                  |
| Don Johnson                | Professional Engineers               |
| Alice Fawcett              | Registered Nurses                    |

|                      |                           |
|----------------------|---------------------------|
| Laura Rhodes         | Registered Nurses         |
| Barbara Johnson      | Chiropractic              |
| Nicole Cofer-Fleming | Attorney General's Office |
| Brenda Turley        | Accountancy               |
| Sandy Kerns          | Appraisers                |
| David Potters        | Pharmacy                  |