

WEST VIRGINIA ASSOCIATION OF LICENSING BOARDS

101 Dee Drive, Suite 100
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Minutes
December 1, 2010

- (1) Call to Order The meeting of the Association was called to order at 5:15 p.m. at The Charleston Marriott, Charleston, West Virginia, by Grady Bowyer, President.
- (2) Introduction of Members and Guests Introduction of members and guests in attendance was not done due to the lateness of the hour.
- (3) Approval of Minutes A motion was made to approve as previously posted on the Association website the minutes of the February 19, 2010 meeting. The motion was seconded; motion carried.
- (4) Report of the Treasurer A. Current Financial Status

The Treasurer reported that as of October 31, 2010 the Association's account balance was \$7,279.25. A motion was made to accept the Treasurer's Report. The motion was seconded; motion carried.

B. Suggestions for Use of Funds

The group discussed regarding the use of Association funds to benefit all members. Suggestions included the Association paying registration fees for one individual from each Chapter 30 licensing board for the Auditor's Office Required Board Training Seminar in 2011. No decisions were made; the issue will be discussed again during the next Association meeting.
- (5) Old Business None.

6) New Business (A) RHBT

Ted Boettner, Executive Director of the WV Center for Budget and Policy, discussed the history and current status of the RHBT. Members discussed the significant cost to agencies for these charges, and the difficulty that Boards have in paying them due to limited budgets. A suggestion was made by a member to invite a representative from PEIA to the next Association meeting to respond to additional questions regarding this issue.

(B) Privacy Issues for Boards

Cathy Capps-Amburgey, West Virginia's Assistant Chief Privacy Officer, provided information regarding results of recent surveys of Boards of the type of personally identifiable information (PII) that Boards collect and how it is utilized. Staffs of Licensing Boards will be able to complete online privacy training offered by the Privacy Office beginning in January 2011.

(C) PLANS Classification/Compensation Project

Members discussed compliance to date with the PLANS project.

(D) Changes in Financial Systems (FIMS, PIMS)

Linda Lyter discussed issues surrounding upcoming changes to these systems.

- (7) Miscellaneous Member Concerns A suggestion was made to add language to proposed revisions to Chapter 30 Article 1 during the 2011 Legislative Session which would clearly provide that Boards can obtain criminal background checks (fingerprints) via electronic or other means. Brenda Thompson, House of Delegates staff, stated that Article 1 is general items, and that a requirement for background checks should be included in Boards' individual code provisions.

- (8) Future Meeting The next meeting will be held during the 2011
Legislative Session. The specific date and agenda
for this meeting will be circulated when available.
- (9) Adjournment The meeting was adjourned at 6:50 p.m.

Prepared by:

Lanette L. Anderson, Secretary

Date

WV ASSOCIATION OF LICENSING BOARDS
ATTENDANCE
December 1, 2010

NAME	LICENSING BOARD
JoAnn Walker	Accountancy
Lanette Anderson	LPN
Grady M. Bowyer	Medical Imaging
Patricia Holstein	Physical Therapy
Sue Rubenstein	Engineers
David Thornton	Sanitarians
Linda Lyter	Massage Therapy and Accupuncture
Robert Knittle	Board of Medicine
Lexa Lewis	Architects
Roxanne Clay	Counseling
Diana Shepard	Osteopathy
Dennis Jarrell	Surveyors
Patrick Western	Barbers and Cosmetologists
Pam Carper	Optometry
Susan Combs	Dental
Barbara Johnson	Chiropractic
Orpha Swiger	LPN
Laura Rhodes	RN
Cinda Francis	Foresters
Amy Polen	Social Work
Lesley Rosier-Tabor	Engineers
Don Johnson	Engineers
Kathy Lynch	Psychologists
Helen Lodge	Dieticians

Darlene Ratliff-Thomas	Attorney General's Office
Ted Boettner	WV Center for Budget and Policy
John Smolder	Department of Administration
Debra Hamilton	Attorney General's Office