

WEST VIRGINIA ASSOCIATION OF LICENSING BOARDS

101 Dee Drive, Suite 100
Charleston, West Virginia 25311-1688
Phone: (304) 558-3572

Minutes
February 10, 2012

- (1) Call to Order The meeting of the Association was called to order at 1:05 p.m. at 101 Dee Drive, Charleston, West Virginia, by Grady Bowyer, President.
- (2) Introduction of Members and Guests Members and guests in attendance introduced themselves and identified the various agencies they represented.
- (3) Approval of Minutes A motion was made to approve as previously posted on the Association website the minutes of the January 20, 2012 meeting. The motion was seconded; motion carried.
- (4) Report of The Treasurer The Treasurer reported that as of January 31, 2012 the Association's account balance was \$6,596.38. A motion was made to accept the Treasurer's Report. The motion was seconded; motion carried.
- (5) Old Business Request to Attorney General's Office

Grady Bowyer reported that a letter had been received by the Medical Imaging and Radiation Therapy Board following a request for clarification by the Attorney General's Office regarding the requirement for Chapter 30 Boards to pay the FTE fees assessed by the Division of Personnel. No formal opinion was rendered by the Attorney General's Office therefore each individual Board should make their own inquiry regarding this matter.
- 6) New Business (A) Legislative Issues

Members were provided with information regarding the current status of any legislation which could impact Chapter 30 Boards. To date no such Legislation has passed both the House and Senate. Members expressed concerns regarding HB 4365.

This bill addresses the amount of monies that Boards are permitted to accumulate in their special revenue fund. As currently written this bill may in fact be detrimental to some boards. Motion was made to request that this bill be withdrawn for this legislative session. Motion was seconded. Motion carried.

(B) Presentation from Sue Ann Lipinsky, Acting Information Services Director, WV Office of Technology Electronic Licensing and Permitting in West Virginia

Ms. Lipinsky discussed the potential of creating an e-licensing system which could be adapted for use by any agency. The vision of this organization includes the potential to offer a full suite of online licensing services. Chris Clarke from GOHELP also addressed the group to express support for this project. Ms. Lipinsky also reiterated to members that the Office of Technology is available for assistance in other areas. A question and answer session and member comments followed the presentation. A "brainstorming session" will be scheduled for additional interaction between the Boards and the Office of Technology.

(C) Fees Charged to Boards by Information Services and Technology/Office of Technology

Members were provided with preliminary data but at at this time the data was incomplete so no discussion of this topic occurred. Members are encouraged to provide Adam Higginbotham from the Barbers and Cosmetologists Board with this information.

(7) Miscellaneous No discussion.

(8) Election of Officers Motion was made to nominate Linda Lyter to serve as Association President. Motion was seconded. Motion carried. Motion was made to nominate Kevin Hypes to serve as Association Vice President. Motion was seconded. Motion carried. Motion was made to nominate Lanette Anderson to serve as Association Secretary/Treasurer. Motion was seconded. Motion carried. The two year terms of these officers begin thirty days following the election.

- (9) Potential Utilization of Services of Outgoing President Grady Bowyer's years of service to the Association was recognized by members. By acclamation members agreed to grant Mr. Bowyer with associate member status upon his retirement from the Medical Imaging and Radiation Therapy Board with the membership fee waived, and to provide him with the use of an Ipad to assist officers in their various duties for the Association.
- (10)Future Meeting Date The next meeting will be held during the 2012 Auditor's Office Annual Required Training Seminar for Boards. The specific date and agenda for this meeting will be circulated when available.
- (11) Adjournment The meeting was adjourned at 3:15 p.m.

Prepared by:

Lanette L. Anderson, Secretary

Date

WV ASSOCIATION OF LICENSING BOARDS
ATTENDANCE
February 10, 2012

NAME	LICENSING BOARD
JoAnn Walker	Accountancy
Brenda Turley	Accountancy
Lanette Anderson	LPN
Grady M. Bowyer	Medical Imaging
Patricia Holstein	Physical Therapy
Richard Strader	Real Estate Commission
Kevin Hypes	Real Estate Commission
Sue Rubenstein	Engineers
Lesley Rosier-Tabor	Engineers
Pam Carper	Optometry
Linda Lyter	Massage Therapy and Acupuncture
Robert Knittle	Board of Medicine
Amy Polen	Social Work
Diana Shepard	Osteopathy
Dennis Jarrell	Surveyors
Adam Higginbotham	Barbers and Cosmetologists
Amanda Smith	Barbers and Cosmetologists
Susan Combs	Dental Examiners
Richard Duff Smith	Dental Examiners
Nancy Massey	Respiratory Care
Janice Morgan	Office of Technology

Suzanne Coetzer Office of Technology

Cindy Smith Office of Technology

Sue Ann Lipinsky Office of Technology

Melissa Bradshaw Office of Technology

Chris Clarke GOHELP

Jason Johns WV Interactive