

**WEST VIRGINIA ASSOCIATION OF LICENSING BOARDS**

101 Dee Drive, Suite 100  
Charleston, West Virginia 25311-1688  
Phone: (304) 558-3572

Minutes  
February 19, 2010

- (1) Call to Order The meeting of the Association was called to order at 1:10 p.m. at 101 Dee Drive, Charleston, West Virginia, by Grady Bowyer, President.
- (2) Introduction of Members and Guests Members and guests in attendance introduced themselves and identified the various boards they represented.
- (3) Approval of Minutes A motion was made to approve as previously posted on the Association website the minutes of the December 2, 2009 meeting. The motion was seconded; motion carried.
- (4) Report of the Treasurer The Treasurer reported that as of February 28, 2009 the Association's account balance was \$6,095.63. A motion was made to accept the Treasurer's Report. The motion was seconded; motion carried.
- (5) Old Business (A) Privacy Committee Meetings - Update Lanette Anderson has been attending these meetings of the Executive Branch Privacy Management Team. To date no information has been discussed of significance which pertains to Chapter 30 Boards.
- (6) New Business (A) Legislative Updates
- Grady Bowyer and members reported on the status of legislation which has been introduced to date in the current session which may impact Chapter 30 boards. These included:
- HB 4176/SB 346 - Uniform credentialing for health care practitioners;
- HB 4139 - General provisions applicable to all chapter 30 boards;

- SB 459 - Relating to requirements for members for Boards to take actions;
- SB 467 - Relating to implementation of revisions to state employee classification and compensation;
- SB 565 - requiring Boards to maintain permanent office space
- HB 2658 - Submission of electronic annual reports;

(B) PEIA RHBT and ARC Billing for Retiree Health Benefits

Members discussed the significant increase in cost to agencies for these charges, and the difficulty that Boards may have in paying them due to limited budgets. Members were reminded that if these are not paid they must be reported as an unfunded liability at the end of the fiscal year.

(B) PLANS Classification/Compensation Project

Members who attended the PLANS meeting sponsored by the Division of Personnel on February 18, 2010 provided a verbal report of that meeting.

(C) Jason Johns - [www.wvinteractive.gov](http://www.wvinteractive.gov)

Mr. Johns provided information to members regarding the services offered by [www.wvinteractive.gov](http://www.wvinteractive.gov), which is in partnership with [www.wv.gov](http://www.wv.gov).

(7) Miscellaneous  
Member Concerns

(A) Grady Bowyer informed members that if the Annual Reports for the Boards are placed on the website of the Legislative Auditor, another copy no longer needs to be sent to the Association Office. Grady also informed members of the benefits of using e-transmissions to send both invoices and P Card receipts to the Auditor's Office rather than mailing hard copies.

(B) Questions were raised by members regarding the requirement that Boards pay monthly

fees to the Division of Personnel for their services. W.Va. Code 29-6-23 states that these fees are for "services rendered" by the Division of Personnel however questions were raised as to whether Boards actually utilize their services. The Board of Barbers and Cosmetologists will request an Attorney General's Opinion regarding this matter.

- (8) Election of Officers      The following were elected by acclamation to two (2) year terms:
  - President - Grady Bowyer
  - Vice President - Linda Lyter
  - Secretary/Treasurer - Lanette Anderson
  
- (9) Future Meeting Date      The next meeting will be held following the Auditor's Office Required Annual Training Seminar in the Fall of 2010. The specific date and agenda for this meeting will be circulated when available.
  
- (10) Adjournment:      The meeting was adjourned at 2:50 p.m.

Prepared by:

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Lanette L. Anderson, Secretary

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Date

WV ASSOCIATION OF LICENSING BOARDS  
ATTENDANCE  
February 19, 2010

NAME	LICENSING BOARD
JoAnn Walker	Board of Accountancy
Lanette Anderson	Licensed Practical Nurses
Grady M. Bowyer	Medical Imaging
Patricia Holstein	Physical Therapy
Sue Rubenstein	Professional Engineers
David Thornton	Sanitarians
Linda Lyter	Massage Therapy and Accupuncture
Robert Knittle	Board of Medicine
Lexa Lewis	Architects
Cyndy Haynes	Registered Nurses
Jean Ann Johnson	Counseling
Diana Shepard	Osteopathy
Dennis Jarrell	Surveyors
Adam Higginbotham	Barbers and Cosmetologists
Sarah Hamrick	Barbers and Cosmetologists
Pam Carper	Optometry
Jason Johns	wwinteractive.gov
Bill McClanahan	wv.gov