



WEST VIRGINIA STATE BOARD OF SANITARIANS

P.O. Box 927
Charleston, West Virginia 25323

Emergency Board Meeting Minutes
June 15, 2026
Zoom conference Meeting

- The Meeting was called to order by Warren Elmer, Chair @ 10:07 AM.
- Warren asked everyone to identify themselves as there were several guests on the call.
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- Verification of quorum which was approved with 4 Board Members, along with the CFO, Linda Lyter, and Executive Director, Linda Whaley.

- Attendees present:

Warren Elmer, Chair

AJ Root

Brad Cochran

Lloyd White

Jennifer Costolo-Michael

Jon Liebau

Ryan Satterfield

Audra Hamrick

VJ Davis

Alexis Davy

Steve Browning

R. McDonald -did not identify themselves

Jason Cottrell

Anonymous-did not identify themselves

=”D- did not identify themselves

Anthony DeFelice-Monongalia Co.

Mikayla LaCour

Linda Lyter, CFO

Linda Whaley, Executive Director

- Quorum was verified by Chairman, Warren Elmer.
- Audra Hamrick with the WVU School of Public Health presented a summary of the new Sanitarian training program that they have started configuring. They are proposing to convert all modules that are currently in Blackboard to a new system. They will add more videos and update the current modules. The new system will be able to generate exams in real time as well as provide training certificates. WVU will be able to provide professional CE training as well. The price per module will vary. Scholarship money may be available. There will be a one-time cost to develop the training and a 10% administration fee from enrollment will apply. The system will be piloted in hopes of making the program user friendly.
- AJ said that the Bureau has said that they do not have the staff to conduct the Sanitarian training. Audra added that adjunct professors and SME's will be used to provide guidance in developing the modules and provide future training. They will have to be compensated financially for their time. This will especially apply to Food and Wastewater Programs.
- Lloyd said that he thinks this new approach will meet Senate Bill 4463. The training may cost approximately \$3,500 per student. AJ said that this is approximately what a county health department currently pays with salary, travel, and per diem for training.

Lloyd said that there was another company that had submitted a cost sheet but not a proposal with real information. This company is also a "for profit" company so the Board can expect costs to go up in the future.

- AJ referenced SB 4463. He said that the School of Public Health will have options to award academic credit for training.
- Lloyd asked if anyone had any further questions. Brad said he is pleased with WVU's proposal.
- Lloyd made a motion to approve the WVU School of Public Health as the entity to develop and provide Sanitarian Training. Brad seconded the motion and the motion carried.

- The Bureau will not be providing Sanitarian training this fall. Therefore; all new hires will have to hold off on training until WVU gets the training program developed and ready for use. Audra said that they would work on Food and Wastewater modules first as these are the two (2) biggest programs that the county health departments oversee.
- Warren will pen a letter to Jason Frame and Stacy King asking that WVU be given access to all training modules on Blackboard.
- Lloyd thanked everyone who has worked on the proposal from WVU.
- AJ moved to adjourn the meeting, second given by Brad and the motion carried.
- Meeting adjourned at 10:52 a.m.

Amy Haskins asked about an employee she recently hired from VA. She was told to track any training that person has and receives before time for the new training program to start.

Linda had sent a copy of an old policy out with the meeting notice. That policy will be discussed at the next Board meeting.