

**WEST VIRGINIA
STATE BOARD OF**



SANITARIANS

P.O. Box 927
Charleston, West Virginia 25323

J.J. Rose, Sanitarian
Chairman

David P. Thornton R.S.
Executive Director

December 15, 2022
10:00 AM
Zoom Board Meeting

J.J. Rose, Chairman
Lloyd White, Vice-Chairman
Delores Cook
Warren Elmer
Brad Cochran
Richard Wheeler
David Thornton
Linda Lyter

Guest: Judy Vallandingham, Suzette Dellinger, Stan Mills

The meeting was by Zoom meeting. The meeting was called to order at 10:05 a.m. by J.J. Rose, Board Chairman. Quorum was present.

Minutes for the August 3, 2022 meeting were read. Motion to accept by Brad Cochran, seconded by Delores Cook. Motion passed.

Finance report was presented. Finance Report was presented by Linda Lyter, Finance Officer. Motion to accept the finance reports by Warren Elmer, seconded by Lloyd White. Motion passed.

There was no correspondence to present

Election of Chair and Vice Chair for 2023 was conducted.

JJ Rose was nominated for Chair but declined to run due to heavy scheduling in his office. Warren Elmer nominated Brad Cochran, seconded by Richard Wheeler. Delores Cook moved to close the nominations. Motion passed. Brad Cochran was voted chairman by acclamation.

Delores nominated Lloyd White for Vice-Chairman, Delores Cook made a motion to close the nominations, seconded by Warren Elmer. Lloyd White was elected by acclamation.

Approval of Board Meeting Dates for 2023

Comparable dates to 2022 were April 6, 2023, August 3, 2023, and December 7, 2023. There was some discussion on the dates. Brad Cochran made a motion to accept these dates for the meetings, seconded by Warren Elmer. Motion passed.

There were no complaints brought before the Board.

There were 3 S.I.T. Applications to review and approve. They were Samuel diStefano- Monongalia County, Ying-Lun (Irene) Wang- Harrison County, and Celeste Hope Cooper – Summers County, Brad Cochran made the motion to accept all applicants, seconded by Warren Elmer. Motion passed.

There were 9 Advancements to Sanitarian to review and approve. They were Laura White- Kanawha County, Megan Green- Kanawha County, MicKayla LaCour- Berkeley County, Angela Sacca- Pocahontas County, Stephanie Brooks- Wyoming County, Richie Combs- Kanawha County State Office, Donald Jerry Bias-Boone County, Kristopher Barret- Boone County, Ying-Lun (Irene) Wang-Harrison. Motion was made by Warren Elmer to approve, seconded by Richard Wheeler. Motion passed.

There was no advancements to RS to review and approve.

There were no SIT waivers needed for being a SIT longer than three years.

The Status of Changes to the Sanitarian Classifications developed by the Public Health Sanitation Division and reviewed and approved by the Board was discussed. Judy Vallandingham, Division Director stated that due to changes in the Central office that no action had been taken on this yet. Tabled until next Board meeting.

There was a discussion on the new Training Policies for the Sanitarian Training School mainly related to the OJT requirements and putting into practice A committee was set up of several Board members, Judy Vallandingham, Suzzette Dellinger, Stan Mills and possibly 1-2 other local Sanitarians to discuss this. They discussed having 1 or more meetings before the next Board meeting. Topic was tabled until next Board meeting.

Annual Auditor's Seminar was discussed. Several Board members stated that they felt it was repetitive from previous years. Linda Lyter stated that in the law requiring the Auditor to hold the seminar required certain topics to be covered at the meeting which makes it repetitive but they do seek other topics from participants as to what topics they would like to see added.

Discussion was conducted on the necessity to raise the Registration Fee due to the Board operating in the red the last several years. The figure of raising the fee to \$100.00 per year was discussed but nothing was finalized. The Board requested Linda Lyter send out a breakdown of the Budget and where the money goes. The discussion and action was tabled until the next meeting.

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Registration renewals are starting to come in.

No CEH reviews were needed.

Motion was made by Warren Elmer to adjourn the meeting, seconded by Delores Cook. Motion passed. The meeting adjourned at 11:40 AM.

The minutes were taken by David P. Thornton, Executive Director.

J.J. Rose, Chairman
WV State Board of Sanitarians