

**WEST VIRGINIA
STATE BOARD OF**



SANITARIANS

P.O. Box 927
Charleston, West Virginia 25323

J.J. Rose, Sanitarian
Chairman

David P. Thornton R.S.
Executive Director

April 27, 2022
10:00 AM
Zoom Board Meeting

J.J. Rose, Chairman
Lloyd White, Vice-Chairman
Richard Wheeler
Delores Cook
Warren Elmer
Brad Cochran
David Thornton
Linda Lyter

Guest: Judy Valandingham, Suzette Dellinger

The meeting was by Zoom meeting. The meeting was called to order at 10:24 a.m. by J.J. Rose, Board Chairman. Quorum was present.

Brad Cochran, New Board member was welcomed to the Board. JJ Rose gave the Oath of Office to Brad Cochran.

Minutes for the December 9, 2021 meeting were read. Motion to accept by Lloyd White, seconded by Brad Cochran. Motion passed.

Finance report was presented. Motion to accept the finance reports by Warren Elmer, seconded by Lloyd White. Motion passed.

Correspondence: Letter from Legislative Auditor's Office concerning Board Website. Responded back to him. Annual Letter from Census Bureau about Board Employees and pay. Responded back

There were no complaints brought before the Board.

Discussion on whether Unwritten Policy of Board to only accept Original College Transcripts should be maintained, drop part of having to be Original, Allow Executive Director

to give waiver on being original with exceptional reasons, Entire Board issue waiver of having original transcript. The Board conducted an extensive discussion on this matter. The Board decided that a written Policy be developed requiring an original transcript but allowing the Board to give a waiver under extraordinary circumstances. Lloyd made a motion and Brad seconded to do this. Motion approved.

Board discussed giving a waiver to Celena Hope Cooper. After much discussion the Board declined to issue a waiver at this time but stated that she could participate in the August Board meeting to present more info that might change its decision.

There were 10 S.I.T. Applications to review and approve. They were MicKayla R. Lacour -Berkeley County, Alexandra Demastes – Jefferson County, Angela Sacca – Pocahontas County, Zachary Koester – Cabell County, Alexis Drake – Monongalia County, Benjamin F. Shreve Jr. – Monongalia County, Stephanie Brooks – Wyoming County, Richie Combs – Public Health Sanitation Division, Donald Bias – Boone County Health Department, Kristopher Barrett – Boone County. Lloyd White made the motion to approve all applicants, seconded by Brad Cochran. Motion passed.

There were 5 Advancements to Sanitarian to review and approve. They were Marty Snider – Berkeley County, Julie Carey – Ohio County, Curtis Perry – Marshall County, Janette Robinson – Mid Ohio Valley HD, Emiebe James Arhuidese – Upshur County. Motion was made by Brad Cochran to approve, seconded by Warren Elmer. Motion passed.

There were 2 advancements to RS to review and approve. Samantha Beaudin – Randolph County and Marty Snider – Berkeley County (Passed NEHA test in between time met requirements for “Sanitarian” registration and time took and passed NEHA test so giving certificates for both levels). Motion was made by Warren Elmer to approve, seconded by Delores Cook. Motion passed.

There was 1 SIT waiver needed for being a SIT longer than three years. Anthony Blankenship is part time Sanitarian and Administrator at Mingo County Health Department so does not build up hours for Sanitarian duties quickly. Motion was made by Warren Elmer to approve, seconded by Brad Cochran. Motion passed.

David Thornton, Executive Director gave a report on Registration Renewals. All Active Sanitarians working for counties and the State have renewed their registration for 2022. Several retired Sanitarians have not continued their registrations.

Discussion led by Suzzette Dellinger, Training Officer on Review of Sanitarians Training Class including effectiveness in comprehension by students concerning laws and rules and how to make it more effective. She discussed changes that are being made to the class courses to assist in improving the comprehension of the Sanitarians in the class. A new Board Policy/Clarification, Clarification of 20-4-3. Standards and Requirements for a Permit, Certificate, or License, Sections 3.2.3, 3.4.3, and 3.5.3 was presented to the Board and discussed

with them with extensive discussion. A motion was made by Lloyd White to approve, seconded by Warren Elmer to approve this new Board Policy/ Clarification. Motion passed and Chairman JJ Rose will sign it with copies for Board records, Board Members, Public Health Sanitation Division and posting on the Website.

Due to scheduling conflicts the Board discussed and changed the date of the August Board meeting to August 3, 2022 at 10:00 AM.

Motion was made by Warren Elmer to adjourn the meeting, seconded by Lloyd White. Motion passed. The meeting adjourned at 11:45 AM.

The minutes were taken by David P. Thornton, Executive Director.

J.J. Rose, Chairman
WV State Board of Sanitarians