



**WEST VIRGINIA  
STATE BOARD OF SANITARIANS**

Kanawha Charleston Health Department  
PO Box 927  
Charleston, WV 25323

**State Board of Sanitarians Criteria for Continuing Education Hours (CEHs)**

- Sanitarians registered with the Board (Sanitarian in Training, Sanitarian, and Registered Sanitarian) are required to obtain 15 CEHs in the calendar year.
- Retirees wishing to remain active must abide by Retiree Board Policy Clarification of 20-4-3 (see Board website).
- The following types of courses, classes, in-service meetings, and conferences will be considered for approval by the Board:
  - o Any training on VVV Rule and Regulation that is enforced by Local and/or State Sanitarians.
  - o Training on rules from other VVV agencies that interface with any Rule and Regulation enforced by Local/State Sanitarians...ie State Fire Marshal, WVDEP, WVDA, ABCA, WVDNR
  - o Training on OEHS Programs including Infectious Medical Waste, Public Water Systems, Lead, Clandestine Drug Lab Remediation, Asbestos, Indoor Air, and Radon.
  - o Presentations from vendors who sell products related to any VVV Rule and Regulation that is enforced by Local and/or State Sanitarians.
  - o Presentations, topics, and on-line courses utilized in Sanitarian Training Class.
  - o Certified Pool Operators (CPO) Course.
  - o Threat Preparedness Courses/Drills pertaining to Environmental and Public Health impacts including FEMA Incident Command Courses.
  - o Infectious Diseases and Epidemiology related to Environmental Health.
  - o Courses from Tulane University ([pace.tulane.edu/ephoc/content/course-bundles](http://pace.tulane.edu/ephoc/content/course-bundles)) that include Bioterrorism Preparedness, EH in Disasters, Environmental Public Health Online Courses (EPHOC), and Vector Control for Environmental Health Professionals.
  - o NEHA Online Courses.
  - o CDC-EHS e-learning: see <https://www.cdc.gov/nceh/ehs/elearn/index.htm> {most courses are free}
  - o FDA Human Food Courses.

- o VWAS Mid-Year Meeting
- o General Sessions, Environmental, and Threat Preparedness Section meetings of the WVPHA Annual Conference
- o NEHA, IEHS Conferences

**§20-4-7. Standards for Approval of Courses.**

7.1. A person regulated by this rule is responsible for submitting to the Board pertinent information regarding courses attended for continuing education approval.

7.2. Information shall include the following:

7.2.1. Verification of attendance; and

7.2.2. An agenda or outline of the course which includes the date and length of the course.

7.3. The Board reserves the right to request additional information, when necessary.

7.4. A maximum of five hours for conducting food worker training classes may be requested annually in lieu of other course attendance by submitting dates and course length to the Board.

**The Board highly recommends submission of agendas in advance to determine the number of CEH's that would be awarded. Any courses not listed above should be submitted to the Board for approval prior to enrolling/taking the class. Forms for submittals are available on the Board website.**

**For CEH's to be awarded, online courses require a certificate of completion or some form of verification of attendance that includes information related to appropriate CEHs. In-person courses require submission of the final agenda and sign-in sheets for each session and each date.**

**CEH credit applications and/or certificates must be submitted to the Executive Director within 5 business days of the training being obtained.**

**Approved November 21, 2025**

*Warren L. Elmer R.S.*  
**Warren Elmer, RS; Chair**

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