



WEST VIRGINIA STATE BOARD OF SANITARIANS

P.O. Box 927
Charleston, West Virginia 25323

Brad Cochran, R.S.
Chairman

Michelle Cochran
Interim Executive Director

Board Policy/Clarification of 20-4-5 Procedures for Issuance and Renewals 5.7

5.7. Expired permits, certificates or licenses for failure to pay renewal fees may be reinstated only upon the payment of all lapsed renewal fees up to five years and **submit to training approved by the Board**, if in excess of 5 years.

Purpose of this section of the rule: The purpose of this section is to update the reactivating Sanitarian so they are current in their knowledge of any updated rules especially food and on-site wastewater programs since they went through training school.

Clarification: This section refers to the training offered by the WVDHHR/BPH/OEHS Public Health Sanitation Division at the annual Sanitarian Training School. This includes the food program and the on-site sewage program as well as other courses determined necessary by the Board. These courses must be completed at the **next available** Sanitarian Training School after registration has been approved by the Board and active employment in a Sanitarian classification in West Virginia. An extension for completion may be given by the Board for extenuating circumstances. The applicant will be considered a full registrant with the Board and able to perform all duties in the appropriate Sanitarian classification during the allowable time period for completion of the courses. Failure to complete the training course or other action in 4.1.6 as required by the Board will cause the registrant to be non-compliant with the Registration Act and will be grounds for their registration to be revoked.

Applicants for Reactivating Registration with the West Virginia State Board of Sanitarians will be required to sign and have notarized a statement (along with their employer, if already hired into a Sanitarian position) stating that they are knowledgeable of these requirements and agree to attend the required portions of the Sanitarian Training School and know that failure to do so will be grounds for revocation of their West Virginia State Board of Sanitarians registration.

This Policy clarification was passed by the West Virginia State Board of Sanitarians at the board meeting on December 11, 2013.

A handwritten signature in blue ink that reads "Brad Cochran, R.S.".

Brad Cochran, Chair
West Virginia Board of Sanitarians



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350 Capitol Street, Room 313
Charleston, West Virginia 25301-3713

Board Policy/Clarification

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William Harvey III, Board Chairman
West Virginia State Board of Sanitarians